

# Gilchrist Soil and Water Conservation District

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**Monthly Meeting**  
**Gilchrist SWCD Office**  
729 East Wade Street  
Trenton, Florida 32693  
**Tuesday, January 17, 2023**  
**6:00 PM**  
**Minutes**

The Gilchrist Soil & Water Conservation District (GSWCD) held a regularly scheduled monthly meeting on Tuesday, January 17, 2023 with the following Supervisors in attendance: Jeff Reed Chairman, Brett Crawford, Co-Chairman, Myles Langford Supervisor, BJ Wilkerson Supervisor, Steven Borek Supervisor, Ashley Cook Administrator, Jason Duval Technician, Bruce Thomas Technician, Dale Stone FDACS E3, Sierra Nunez Technician, Barton Wilder FDACS, Joe McKenzie Forestry.

- I. Meeting called Order: Chairman Jeff Reed called the meeting to order at 6:02
- II. Approval of Minutes – October minutes approved, no meeting in November or December
- III. Approval of Financials – Supervisor Wilkerson motioned to approve, seconded by Supervisor Borek all approved

IV. Partner Reports

**FDACS** –

New commission has taken office, New Director of OAWP- Wes Gregory, new Asst Director. Brett Prader, \$30k left in cost-share money, Tech Interview will be held on Thursday, January 19<sup>th</sup>. E1 interviews will be held on Thursday, January 25<sup>th</sup>. Brett Crawford will represent the board during tech interviews.

**NRCS**-

No one present

**Suwannee River Water Management District**

No one present

V. Staff Reports-

1. District Staff Report-  
No updates
2. Conservation Technician Report  
Technicians gave an update on new enrollments, Cost-Share, and IV
3. AFCD Executive Director

No one present

VI. Old Business

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1. Road Signs  
Signs have been delivered and are waiting to be installed
2. Public Meeting Notice  
Meetings are being advertised in the Chiefland Citizen- pd in full for the year  
Meetings are listed on our website  
Meetings are listed on the public bulletin board in the GSWCD Office  
Meeting are listed in the public bulletin board outside the Gilchrist Co Courthouse
3. USPS  
PO Box has been renewed and paid for a full year
4. Special District Renewal  
Paid online  
Receipt and from mailed in on 11/30/2022

VII. New Business

1. AFCD
  - 2023 Membership Dues
    - Membership Dues are \$350
    - Ellis Putnal Donation- requesting \$150; in 2022 GSWCD donated \$1,000
  - \*Supervisor Crawford motioned to move forward with paying our dues and donating \$1,000 to the Ellis Putnal account. Supervisor Wilkerson seconded. All approved.
  - Inactive Districts  
  
South Dade SWCD was declared inactive and is no longer allowed to conduct business as a Special District. The reason for this is because they failed to remain in compliance regarding filing their required Audit
  - Annual Meeting  
  
Will be held February 6<sup>th</sup>-8<sup>th</sup> @ Hotel Indigo, Celebration Pointe in Gainesville
    - February 7<sup>th</sup> – District Official Training
    - Registration forms- fees waived
  - \*Barton recommended that the techs attend the training on Tuesday, February 7<sup>th</sup>

~~2. NACD~~

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- ~~Membership Renewal~~

\*Item should have been removed from agenda

3. Gilchrist Fair Boosters

- 2022 Donated \$1,000

\*Supervisor Crawford motioned to donated \$1,000 to the Gilchrist Booster, Supervisor Langford seconded, all approved.

4. Land Judging – CANCELED

- Levy Soil & Water sent a check for \$150-

\* Due to lack of participation the event was cancelled. Supervisor Crawford Motioned that we return payment o Levy Soil & Water. Supervisor Langford seconded, all approved

5. Farm Bureau Day @ the Capital

- Will be held Wednesday, March 8<sup>th</sup>

6. Speech Contest

- Do we want to keep the prize money the same?

\* Supervisor Langford motioned that we move forward with the same dollar amounts; Supervisor Crawford seconded; all approved.

7. Time Sheets

- Need decide which format we are using, and everyone use moving forward

\* At the recommendation of Barton, Supervisor Borek motioned that techs put a total hour count on their time cards and not show the hours they worked to/from; Supervisor Wilkerson seconded; all approved

8. Vehicle usage – Fringe Benefit

- We need to add a box to timecards to indicate how many days trucks are driven. County will track usage and distribute tax form at the end of the year.

- Employees who commute in vehicles other than "Qualified Non-Personal Use Vehicles" will be considered to be receiving taxable fringe benefit income subject to federal income and employment (FICA) taxes. Based upon current IRS regulations, the taxable

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fringe benefit for these employees will be computed based upon \$3.00 per day commuting round trip. Usage will be submitted on your time card by indicating the number of days the vehicle is used during the week.

\* Supervisor Crawford motioned that we comply and move forward with tracking vehicle usage via a box on the timesheets; Supervisor Wilkerson seconded; all approved.

9. Lindsay Lander Follow-up  
- Sovereign Unity

- Adaption of handbook

\* Supervisor Crawford motioned board members review the presented handbook and adapt it to meet our needs; Supervisor Wilkerson seconded; all approved.

- Invoice

\* Supervisor Wilkerson motioned that we pay the invoice to Attorney Lindsey Lander; Supervisor Langford seconded; all approved

10. Special Business

Supervisor Crawford presented a special project from IFAS, which consist of a control release fertilizer study being done in Gilchrist County. IFAS was seeking \$8,000.00 to pay for the study. Because the project is being conducted on Supervisor Borek's property, he removed himself from discussion and vote.

After discussion, Supervisor Reed motioned that GSWCD provided the monetary funding to IFAS; Supervisor Langford seconded; all approved.

11. Chairman Election

Supervisor Crawford motioned that Supervisor Reed stay on as Chairman and Supervisor Wilkerson serve as Co-Chair; Supervisor Langford seconded; all approved.

VIII.

**DATES TO REMEMBER**

2/6<sup>th</sup>-8<sup>th</sup>- AFCD Annual Meeting

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2/21- Next board meeting

2/27- Speech Contest

IX. Announcements/Adjourn

Next regular scheduled meeting will be held on Tuesday, February 21st, at Gilchrist SWCD Office Trenton, Florida.